

BEDFORD HEIGHTS SCHOLARSHIP AWARDS APPLICATION CHECKLIST

A complete scholarship application **must** include:

- ☐ Completed application form. ALL sections of the application must be completely filled out. If a section does not apply, use "N/A".
- ☐ Essay – A minimum of 300 but not more than 500 words, and type written. Preferably double spaced.
- ☐ Two letters of recommendation: (1) one letter written by a teacher and (2) one letter written by a person who is not a relative, focusing on your qualities as a student, community service or leadership potential and performance. Please note: A letter of acceptance from a college, university or trade school will not be accepted as a letter of reference.

Submit the completed application and required documents on or before **Thursday, March 24, 2016** as follows:

Hand-deliver or mail:

Bedford Heights City Hall
5661 Perkins Road
Bedford Heights, Ohio 44146
Attention: Bedford Heights Scholarship
Awards Committee

Electronically via email:

YouthScholarship@bedfordheights.gov

***Bedford High School Students only:**

Bedford High School
Room 150B
475 Northfield Road
Bedford, OH 44146

BEDFORD HEIGHTS
SCHOLARSHIP AWARDS COMMITTEE

5661 PERKINS ROAD
BEDFORD HEIGHTS, OHIO 44146
(440) 786-3200

MEMBERS:

Natalie Lindsay-Smith, Chair
Jason Hubbard, Vice-Chair
Recording Secretary – Barbara McBee

Jeanette Cardwell
Donna Coleman

The Bedford Heights Scholarship Awards Committee is accepting applications for up to six (6) individual scholarships in the amount of \$500.00 each. Scholarships will be given to outstanding graduating seniors who reside in the City of Bedford Heights and who will be attending an accredited college, university or trade school in the fall of 2016. Applicants will be evaluated on grade point average, community service, extra curricular activities, honors and awards, a written essay and personal interview with Committee Members. Please complete the following application and return it to (1) Bedford Heights City Hall, 5661 Perkins Road, Bedford Heights, Ohio or (2) Room 150B at Bedford High School or (3) electronically via e-mail to YouthScholarship@bedfordheights.gov on or before **Thursday, March 24, 2016**.

GENERAL INFORMATION (Please Print):

Last Name	First Name	Middle
<hr/>		
Street Address	City	State Zip Code
<hr/>		
Telephone Number	E-mail Address	Date of Birth
Check One: Cell Phone _____	Home _____	
<hr/>		
Student resides with: _____ Parent(s)	_____ Guardian	Other: _____

ACADEMIC INFORMATION (Please Print):

Name of High School: _____ Address: _____

Name of High School Guidance Counselor	Telephone Number
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BEDFORD HEIGHTS
SCHOLARSHIP AWARDS COMMITTEE

**TO BE COMPLETED BY YOUR HIGH SCHOOL GUIDANCE COUNSELOR:
(Please Print)**

Dear Guidance Counselor:

This student is applying for a tuition scholarship. Kindly provide the information requested below so that the Bedford Heights Scholarship Awards Committee can properly evaluate this candidate. Thank you.

Date of Graduation	Class Rank/No. in Class	Grade Point Average
Name of College/University/Trade School		Accepted (Yes/No)

ADDITIONAL INFORMATION ABOUT THE APPLICANT TO BE CONSIDERED BY THE COMMITTEE (Please Print):

Guidance Counselor Signature

BEDFORD HEIGHTS
SCHOLARSHIP AWARDS COMMITTEE

COMMUNITY SERVICE, EXTRACURRICULAR ACTIVITIES, HONORS AND AWARDS:

(*If you have additional information to list, please attach it to this application)

(Please Print)

Activity and Name of Organization	Office or Position Held Honors and Awards Received	Year
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

COLLEGE, UNIVERSITY OR TRADE SCHOOL CHOICE(S): _____

HAVE YOU BEEN ACCEPTED? ____ Yes ____ No

HAVE YOU SELECTED A MAJOR/TRADE? ____ Yes ____ No

IF YES, WHAT MAJOR/TRADE HAVE YOU SELECTED? _____

BEDFORD HEIGHTS

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ESSAY: In a minimum of three hundred (300) but not more than five hundred (500) words in MLA format, please respond to one of the questions on the next page. Please include the question number at the top of your type written response.

BEDFORD HEIGHTS

SCHOLARSHIP AWARDS COMMITTEE

ESSAY QUESTIONS - ANSWER ONLY ONE:

1. What stimulated your interest in your chosen major or trade and what attributes do you possess that you feel would enhance your career?
2. How do you plan to use your studies to achieve your future career plans?
3. What do you envision yourself doing in 10 years?
4. Please describe your most meaningful leadership experience and explain why it was most meaningful.

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SCHOLARSHIP AWARDS COMMITTEE

STUDENT CERTIFICATION:

I hereby certify that the information contained in this application is accurate to the best of my knowledge and belief.

Student Signature

Date

PLEASE ATTACH TO YOUR APPLICATION TWO (2) LETTERS OF REFERENCE*:

- ONE (1) FROM ONE OF YOUR TEACHERS
- THE OTHER FROM A NON-RELATIVE.

(*Submission of an acceptance letter from a college, university or trade school will not be considered as a letter of reference.)

PLEASE REVIEW YOUR APPLICATION FOR ACCURACY AND COMPLETENESS BEFORE SUBMITTING IT FOR CONSIDERATION.

A checklist has been provided to assist you with completing the application. If you do not return an application that is complete, the application will be returned to you by your Guidance Counselor. You must then complete and resubmit the application by Thursday, March 24, 2016 or the application will not be accepted for consideration.

COMPLETED APPLICATIONS MUST BE RETURNED TO: (1) Bedford Heights City Hall, 5661 Perkins Road, Bedford Heights, Ohio, or (2) Room 150B at Bedford High School or (3) electronically via e-mail to YouthScholarship@bedfordheights.gov on or before THURSDAY, MARCH 24, 2016.¹

¹Receipt of **proof of enrollment/registration is required** to receive the monetary award. Failure to provide proof of enrollment/registration by Friday, September 30, 2016 will result in a forfeiture of the Scholarship Award.